

## COMMUNICATIONS MINISTRY

Rachel Daeger      (317) 784-3894      communications@clcs.org

MISSION: Support staff and other ministry teams to ensure that information released and presented about Calvary is done in a timely, accurate, and appropriate manner and presents a positive and consistent image of the church, its ministries, and its activities.

### ACTIVITIES AND CONTACTS:

- Send weekly emails to members who've signed up to receive the 'This Week @ Calvary' emails to keep the congregation informed of upcoming events
- Update narthex televisions weekly with news and photos
- Work with ministry teams to promote their activities such as the Calvary Bazaar, Staff Recognition Receptions, Church Picnic, etc.
- Maintain the Calvary website and mobile app on an ongoing basis
- Place inserts in the newspaper to advertise events at Calvary
- Create the annual report that lists the mission, activities, goals, and volunteer opportunities of the Ministry Teams

### VOLUNTEER OPPORTUNITIES:

- Not able to serve on the committee but willing to help? We are looking for:
  - Photographers to cover individual events
  - Graphic designers for short term projects
  - People willing to update Calvary's Facebook page
  - People who will post a review of your experience at Calvary on Google or Yelp